

# Pennsylvania Certified Local Government Program

## Preservation Ordinance Requirements

**Municipality:**

**Date:**

The following questions pertain to the various components that your community's preservation ordinance must contain. If your community has more than one preservation ordinance, then each piece of legislation should meet these requirements.

Ordinance Requirements	Yes	No	Unclear
Does the ordinance include a statement of authority and legislative purpose?			
Does the ordinance describe the duties and responsibilities of the HARB/commission?			
Does the ordinance include a process and criteria for designating properties as historic that do not refer to or rely upon the National Register status of a property?			
Does the ordinance, inventory, or local register describe the boundaries of designated districts or properties?			
Does the ordinance describe the steps and timelines for reviewing Certificates of Appropriateness and other permit applications?			
Does the ordinance list the criteria that are used to evaluate Certificate of Appropriateness applications?			
Does the ordinance require the municipal review and approval/denial of all applications to demolish or relocate designated resources?			
Does the ordinance require the HARB/commission to review and comment on all proposed new construction within locally designated historic resources?			
Does the ordinance apply to all property types and applicants?			
Does the ordinance contain criteria and procedures for evaluating economic hardship?			
Are decisions made by the governing body under the ordinance binding on the applicant?			
Does the ordinance contain enforcement procedures and penalties for violations?			
Does the ordinance include a process for appealing decisions?			