



### **What happens after a community becomes a CLG?**

After a community is designated a CLG, there are only a few requirements and expectations that may be different from what the community was already doing. The municipality may need to amend its ordinances, develop design guidelines, or revise some policies to be consistent with the ongoing performance standards. These standards follow the certification requirements very closely but include a few additional items that are intended to help a CLG grow and improve their preservation program. CLGs are also required to submit brief annual reports, attend training programs, and participate in the National Register of Historic Places process, as required. The Performance Standards Checklist can help your community evaluate its program and identify opportunities for improvement.

### **What does a municipality have to do in order to remain a CLG?**

To remain in good standing, CLGs are expected to meet the ongoing performance standards and submit annual reports. If a CLG community is considering changing its ordinance, updating its comprehensive plan, or conducting a survey of historic resources, they should consult with the Community Preservation Coordinator for their region to be sure the project is consistent with the CLG guidelines. These projects, and others, may also be eligible for CLG grant funding.

### **What are the reporting requirements?**

CLGs are required to submit brief annual reports by March 1 of each year. The reports cover the previous calendar year and provide updated contact information, basic information about the number and types of projects reviewed, training activities, and changes to ordinances and plans. CLGs may not be eligible to receive CLG grants or scholarships if they do not submit their annual reports.

### **How are CLGs evaluated?**

The PA SHPO evaluates each CLG every 4 years. Evaluations are an opportunity for CLGs to discuss issues, needs, and priorities with PA SHPO staff, and they include an assessment of how the community is meeting the performance standards. The evaluation process may involve reviewing ordinances, plans, and annual reports, meetings with review boards, staff, and elected officials, and public input. Each evaluation concludes with a written report that identifies strengths as well as opportunities for improvement.

### **What happens if a CLG isn't meeting the performance standards?**

The goal of the CLG program is to help communities develop and improve effective preservation programs, so failing to meet every performance standard all of the time will rarely result in decertification. However, if there are significant or recurring preservation issues in a community or the evaluation process identifies problems with a CLG's ordinances or practices, the PA SHPO may ask the community to take corrective actions within a specific timeframe. Failure to address the requested changes may result in decertification.