PA-SHARE & Historical Marker Nominations

PA State Historic Preservation Office
March 2022
Welcome!

Purpose

1. Requirements of Pennsylvania’s Historical Marker application
2. Submission through PA-SHARE
3. Tips for a successful application
PA’s State Historic Preservation Office

- Official historic preservation agency for the Commonwealth of Pennsylvania
- A bureau within the Pennsylvania Historical & Museum Commission (PHMC)
- Administers federal historic preservation programs in PA and state programs authorized by the State History Code

#PreservationHappensHere!
Historical Marker Program

• Established in 1913 and first dedicated bronze plaque in 1914
  • ~ 150 plaques erected through the 1930s

• PHMC created in 1945 and first roadside marker dedicated in September 1946
  • Over 2,500 dedicated to date
Application Basics

New annual deadline for submitting nominations is **JUNE 1!**

Nominations for historical markers may be submitted by any person or organization.
# NEW Application Basics

<table>
<thead>
<tr>
<th>Previously</th>
<th>New</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 complete application packets – nomination form &amp; supporting materials.</td>
<td>One complete application via PA-SHARE.</td>
</tr>
<tr>
<td>Submissions postmarked by December 1 to be considered.</td>
<td>Submissions must be submitted complete to PA-SHARE by 11:59 pm on June 1 to be considered.</td>
</tr>
<tr>
<td>Applicant pays for cost to manufacture, ship, install marker</td>
<td>PHMC assumes costs for manufacturing and delivery of new markers. Sponsors of approved markers responsible for installation.</td>
</tr>
</tbody>
</table>
11 Criteria for Approval

Highlights:

- Nomination is clear and organized; facts claimed are documented & verified
- Significant impact on its times with statewide and/or national historical significance.
- Substantial connection to Pennsylvania.
- Places of Worship and cemeteries/burial places are generally not approved

https://www.phmc.pa.gov/Preservation/Historical-Markers/Pages/Nominate.aspx
Expected Timeline (2022 – 2023)

- **April 30**: Draft nominations due
  - Preliminary review by PA SHPO staff
- **June 1**: Final due date
  - Submit nominations via PA-SHARE
- **June-July**: Staff Review and Preparation for Panel Review
- **October**: Notifications Sent to Nominators
- **September**: PHMC Commission Review
- **August**: Panel Meeting for Historical Marker Review
- **November-February**: Dedication and Installation Planning
- **April-November**: Dedication Ceremonies
Approved Markers

- PHMC assumes costs for fabrication and shipping
- Nominator responsible for costs and coordination of installation and dedication
- PHMC assumes ownership & maintenance after dedication
Marker Dedications

• Coordinator works with local organizers to:
  o Develop a text
  o Arrange for manufacture
  o Coordinate installation

• Most dedicated at public events

  Each dedication presents opportunities for Pennsylvanians to celebrate and understand their heritage!
Questions?
Accessing PA-SHARE

→ Sign in:
  - Registered User - Keystone Login account needed!

→ Registered Users = Free & Paid Subscriptions
  - Free: submitting information, search, basic record, legacy data
  - Paid: Free + Digitized records, tracking & dashboard, Surveyor

https://share.phmc.pa.gov
Signing in with Keystone Login

→ **Initial** three-step process:
   1. Get your Keystone login
   2. Wait at least 30 minutes (we recommend an hour)
   3. Sign in to PA-SHARE

→ Keystone Login: [https://keystonelogin.pa.gov/](https://keystonelogin.pa.gov/)
   - Do not use email as username and no symbols!
   - Make sure you include an email in your contact information

→ PA-SHARE Help Desk: pashare@pa.gov
Using PA-SHARE

Welcome to PA-SHARE, Pennsylvania’s GIS and online project management system for documenting and working with Pennsylvania’s older and historic places.

PA-SHARE Disclaimer

PA-SHARE serves dual functions: it provides tools for the general public and preservation professionals and serves as a publishing platform for the public records of the Pennsylvania State Historic Preservation Office (PA SHPO), which is a bureau of the Pennsylvania Historical and Museum Commission. Use of PA-SHARE is subject to the Commonwealth of Pennsylvania’s Privacy Policy and website disclaimers, available at https://www.phmc.pa.gov/privacy-policy/.

Viewing information in PA-SHARE does not constitute compliance with the National Historic Preservation Act, 54 U.S.C. § 300801 et seq., or notification of or consultation with PHMC according to the State History Code, 57 Pa.C.S § 101 et seq. “Your use of the PA-SHARE website acts as acceptance of these terms, conditions, and acknowledgment of these disclaimers.”

By clicking the “I ACCEPT” button below, you are acknowledging that you have read and agree to the commonwealth’s privacy policy and disclaimers.

By clicking the “I DO NOT ACCEPT” button below, you will not be permitted to access the PA-SHARE system.

https://www.phmc.pa.gov/Preservation/About/Documents/Signing%20In%20and%20Subscribing%20to%20PA-SHARE.pdf
Using PA-SHARE

Welcome to PA-SHARE, Pennsylvania’s GIS and online project management system for documenting and working with Pennsylvania’s older and historic places.

Sign in with one of these accounts:
- Commonwealth of Pennsylvania - Citizen Login
- CWOPA users click here.
- PACSES user click here.
- USER and MUSER users click here.
Using PA-SHARE

Submit Home

The Submit module is the location for sending information to the State Historic Preservation Office (SHPO). To begin, choose a submission type by clicking the VISIT link in the cards below or choose an area in the navigation sidebar to the left.

- **Environmental Review**
  Submit projects for PA SHPO review under Section 106 and the State
  VISIT

- **DOE Request**
  Submit information here to find out if your resource is eligible for listing in the National Register of Historic Places
  VISIT

- **Marker Nomination**
  Submit a nomination to recognize a significant person, place, event or innovation for a Pennsylvania Historical Marker
  VISIT

- **Success Story**
  Submit a Success Story to showcase the people, places, programs and projects that embody #Preservationspopshere and be automatically entered for a PA SHPO Community Initiative Award
  VISIT

- **Independent Survey Proposal**
  CLGs, academic institutions, and avocational historians should use the Independent Survey wizard. Submit a proposal for a survey independent of an Environmental Review project.
  VISIT

- **Local Historic District**
  Submit information here to have your local historic district certified by PHMC under the Historic Districts Act (available to municipal officials only).
  VISIT

- **Inventory Form**
  Submit information about above ground or archaeological resources information submitted through this form will be added to our records but will NOT result in a determination of eligibility for a resource.
  VISIT

- **National Register Nomination**
  If your resource has already been determined eligible for listing, submit your draft National Register nomination here for review.
  VISIT

#PreservationHappensHere!
**TIP: Draft your response in a Word Doc and copy/paste into the fields in PA-SHARE.**

Using PA-SHARE

Historical Significance

Attachment Detail

Attachment Source
- File from Local Disk

Name/Title
- Smith House Marker Bibliography

Description
- Smith House Marker Bibliography

Upload Help

You can either upload a file from your computer or point to an online resource by submitting a valid URL. Please indicate which option you'd like to use in the "Attachment Source" field on the form, then fill out all of the remaining fields (all visible fields are required).

Acceptable file types:
- .pdf
- .doc
- .docx
- .ppt
- .pptx
- .xls
- .xlsx
- .rtf
- .txt
- .bmp
- .gif
- .jpg
- .jpeg
- .png
- .tif
- .zip

Max file size: 70mb
Using PA-SHARE
Using PA-SHARE

SHPO offers the option to applicants to submit their nomination prior to April 30 for preliminary review. Is this a Preliminary Submission?

- YES
- NO

- SAVE AND CONTINUE
- FINISH LATER
- SUBMIT TO SHPO
Using PA-SHARE

Welcome to PA-SHARE

Search the PA-SHARE database for:
- A historic resource
- An archaeological site (approved registered users only)
- A historic resource or archaeological site survey report (registered subscription users only)

Submit to the PA SHPO:
- A project or application
- A historic resource or archaeological site
- A Preservation Success Story

Connect with the PA SHPO to:
- Get help with PA-SHARE
- Request information about PA SHPO's programs
- Learn about preservation in Pennsylvania

Subscribe to PA-SHARE:
- Different types of accounts for different types of users
- Full data and functionality with Pro and Business accounts

Access your "My Projects" dashboard:
- Subscribers only
- Manage Projects and Submissions
- SHPO requests and correspondence

Access your organization's dashboard:
- Subscribers only
- Project management
- User management

Learn more about PA-SHARE:
- PA-SHARE FAQs
- Tutorials
- User's Guide
Using PA-SHARE

My Submissions

<table>
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<tr>
<th>Go To</th>
<th>Project Type</th>
<th>Token</th>
<th>Type</th>
<th>Status</th>
<th>Date Received</th>
<th>Project Name</th>
<th>Submitter Name</th>
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<td>ETUHW93ECJL</td>
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<td>Partial</td>
<td>2/1/22</td>
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<td>Allison Davis</td>
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<td>Initial</td>
<td>Partial</td>
<td>1/24/22</td>
<td></td>
<td>Allison Davis</td>
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Preservation Planning Goals
3 x 3 x 4.3 x
Click in the textbox to add a new goal

Project Summary
Project Name:
New Brighton Beach
237 characters remaining
Questions?
Common Pitfalls: Applications

• Adequate documentation is not provided

• Subject’s significance does not rise to the statewide or national level

• Pennsylvania connection is not sufficient

• Subject is not unique - numerous similar subjects exist throughout the state
Common Pitfalls: Subjects

• Military heroes and political figures that served in state and/or federal offices may not be good candidates

• National Register properties are not guaranteed a marker

• Being the oldest in existence does not automatically make the subject significant
To Increase Chances for Approval:

- Read and understand the Approval Criteria and Guidelines on the website.
- Focus nomination on the subject’s broad significance – must have had impact on the entire state or nation.
- Consider preparing a draft nomination for staff review to get feedback prior to submitting final nomination.
Key Take-Aways

- Review the Approval Criteria and Nomination Guidelines
- Consult with marker staff
- Consider erecting your own local markers
For More Information

www.pahistoricalmarkers.com

• History of Marker Program
• Calendar of Marker Dedications
• Marker Nomination Guidelines
• Searchable Database of PHMC Markers
• Additional Resources
• Markers Approved in Recent Years
Questions?
Stay Connected!

**PA SHPO Blog**

pahistoricpreservation.com

**PA SHPO newsletters**

Keystone Preservation Post
Keystone Preservation Bulletin
Historic Metal Truss Bridge Newsletter
PA-SHARE
Contact Information

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717-705-4266
Thank You for Joining Us!