

**PENNSYLVANIA HISTORICAL AND MUSEUM COMMISSION**  
**December 5, 2018**  
**MINUTES**

The Pennsylvania Historical and Museum Commission met on December 5, 2018 in the Solarium of the State Museum of Pennsylvania, Harrisburg, Pennsylvania. The following Commissioners were present: Nancy Moses – Chair, David Schuyler, Ophelia Chambliss, Senator Andrew Dinniman, Robert Savakinas, William Lewis, Kenneth Turner, Andrew Masich, Philip Zimmerman, Fred Powell, Kate Flessner for Senator Joseph Scarnati and Glenn Miller, Deputy Secretary of the Department of Education.

The following staff were present: Andrea Lowery, Howard Pollman, Brenda Reigle, Beth Hager, David Carmichael, Andrea MacDonald, Elizabeth Rairigh and Cindy Bendroth. Rodney Akers and Gerard Leone served as legal counsel. Glenn Holliman represented the PA Heritage Foundation.

**I. CALL TO ORDER**

Nancy Moses, Chair called the meeting to order at 10:00am. At this time, Nancy asked everyone in the room to introduce themselves.

**II. APPROVAL OF SEPTEMBER 5, 2018 MINUTES**

Nancy called for a motion to approve the minutes from the September 5, 2018 meeting.

MOTION: (Turner/Schuyler) Motion to accept the minutes as presented from the September 5, 2018 meeting were approved. 12 in favor/0 opposed/0 abstention. Motion carried.

**III. CHAIRMAN'S REMARKS**

At this time, Fred Powell asked that we hold a moment of silence in honor of the memory of President George H. W. Bush.

Nancy acknowledged Commissioner Andrew Masich on his recently published book *Civil War in the Southwest Borderlands 1861 – 1867* and recipient of the 2018 Nau Book Prize.

#### IV. PHMC AND PHF REPORTS AND ACTION ITEMS

##### STATE HISTORIC PRESERVATION OFFICE

**Historic Preservation Board Vacancies and New Members** – Andrea MacDonald reported that there are currently two vacancies on the Historic Preservation Board due to a board member leaving and general board rotation. Andrea would like to fill those vacancies with archaeologists Ira Beckerman and preservation consultant Angelique Bamberg. After June 2019, there will be five (5) additional vacancies due to board rotation. Those vacancies would be filled by Jayashree Shamanna, Johnette Davies, Ben Ford, Lindsay Varner and Katherine Wyrosdick.

MOTION: (Masich/Powell) Motion to approve the Proposed Members for the Historic Preservation Board was approved. 12 in favor/0 opposed/0 abstentions. Motion carried. See Attached.

**Certified Local Government Grants** – Andrea reported that the State Historic Preservation Office receives annual funding from the National Park Service’s Historic Preservation Fund for their operation and they are required to pass through at least 10% of that funding to Certified Local Governments as subgrants.

Andrea read the following resolution to approve the Certified Local Government grants for Federal Fiscal Year 2019:

**WHEREAS**, The National Historic Preservation Act established a Certified Local Government Grant (CLG) Program as a partnership between local governments, State Historic Preservation Offices, and the National Park Service; and

**WHEREAS**, the Pennsylvania Historical & Museum Commission’s State Historic Preservation Office is responsible for administering the CLG grant program in Pennsylvania; and

**WHEREAS**, the CLG grant program encourages the direct participation of local governments to designate and protect historic properties; establish a qualified historic preservation review commission; maintain a survey and inventory system of historic properties; and provide for public participation in the local historic preservation programs; and

**WHEREAS**, funding for the grant program derives from the National Park Service's Historic Preservation Fund grant to the Commonwealth of Pennsylvania for the operation of the State Historic Preservation Office; and

**WHEREAS**, Pennsylvania is required to pass-through no less than ten percent (10%) of the Historic Preservation Fund grant to local governments in Pennsylvania with preservation programs certified by the National Park Service; and

**WHEREAS**, certified local government grants are awarded on a competitive basis and require a local government cash match; and

**WHEREAS**, eligible CLG grant activities and general conditions are detailed in grant program guidelines publicly available on PHMC's website; and

**WHEREAS**, the funding analysis and recommendations for the CLG grants for Federal Fiscal Year 2019 as prepared by the SHPO have been reviewed by the Commission; and

**WHEREAS**, the Commission supports the recommendations as proposed.

**NOW, THEREFORE BE IT RESOLVED**, that the Pennsylvania Historical and Museum Commission approves the Certified Local Government Grant Program award recommendations as proposed by the State Historic Preservation Office for Federal Fiscal Year 2019.

MOTION: (Masich/Powell) Motion to approve the Certified Local Government Grant Program award recommendations as proposed by the State Historic Preservation Office for Federal Fiscal Year 2019. 12 in favor/0 opposed/0 abstention. Motion carried (See Attached).

**HISTORIC SITES AND MUSEUMS** – Brenda Reigle reported on a program at Pennsbury Manor - "Lunch with the PA Governors" in honor of William Penn's legacy. It was a great opportunity to hear Governors Wolf, Ridge, Schweiker, Corbett, and Rendell talk about their legacies in their own words. On behalf of Governor Dick Thornburgh, Senator Tommy Tomlinson read a letter that talked about the legacy of Pennsylvania and what he felt his legacy was.

Robert Savakinus thanked Brenda Reigle and Senator John Blake for attending a ribbon cutting ceremony at the Scranton Iron Furnaces

**STATE MUSEUM OF PENNSYLVANIA** – Beth Hager reported on a reception hosted by Frances Wolf was held at the Governor's Residence on September 13<sup>th</sup> to honor the Art of the State exhibit. The reception was attended by PHMC Commissioners, PHMC Senior Staff, museum

curators, Pennsylvania Heritage Foundation leadership, several of the artists featured in the exhibit, and guests from the community.

The Pennsylvania Heritage Foundation and The State Museum co-hosted a special reception to kick off a week commemorating the 50<sup>th</sup> anniversary of Mammal Hall and its recent restoration. Governor Tom Wolf, the Senate, the House of Representatives, and the Commission all gave proclamations upon Mammal Hall in honor of its anniversary and successful restoration project.

Archaeology continues their annual excavation at Fort Hunter Mansion. During the dig they uncovered a 4,000-year-old stone ax.

Special exhibit openings include: Innovative Means, an exhibit to showcase works of photography and Dressed for Service, an exhibit that features six World War I uniform outfits from the museum's collections and the stories of the people who wore them.

The State Museum and PHMC participated in the national Bells of Peace ceremony on November 11<sup>th</sup> at 11am. Curator Bob Hill rang the Liberty Bell and Senator John DiSanto gave remarks at the service. Beth read a Bells of Peace/World War I commemorative proclamation by Governor Wolf.

The Holiday Marketplace was held in the museum's Village Square on November 15<sup>th</sup> – 16<sup>th</sup> with participation from the following sites: Landis Valley Museum, Ephrata Cloister, Somerset Historical Center and the State Museum Store.

**STATE ARCHIVES** – David Carmichael provided a status report on the design of the new archives building. He also reported that the Archives Records Management Conference was held recently, and a live webinar feed was available for those who could not attend in person. Heinz History Center's also hosted a remote viewing opportunity.

On October 4, archivists participated via Twitter to respond to questions tweeted with the hashtag **#AskAnArchivist**.

**Historical and Archival Records Care Grants** – PHMC allotted \$100,000 from the Keystone Historic Preservation Fund for the fiscal year of 2018-2019. An additional \$100,000 is allocated for FY 2019 – 2020.

Awards will improve the preservation and accessibility of historically significant records maintained by local governments, historical societies and academic institutions. Project may include initiatives such as: digitization, including conversion of permanent local-government records to PDF/A; arranging, describing and rehousing collections into appropriate formats, containers, and environments; and disaster planning.

MOTION: (Powell/Turner) Motion to approve the recommended Historical and Archival Records Care Grants for FY 2019 – 2021. 10 in favor/0 opposed/2 abstention. Andy Masich abstained from voting for the Historical Society of Western Pennsylvania and Ophelia Chambliss abstained from voting for the York County Archives. Motion carried (See Attached).

**EXECUTIVE DIRECTOR'S REPORT** – Andrea Lowery will ask the Speaker of the House Mike Turzai to fill Representative Scott Petri's seat on the commission. She continues to meet with new legislators to provide them with information about PHMC and our programs.

Andrea reported that the State Library is looking for workspace because the Forum Building is undergoing potential renovations. PHMC will partner with them to temporary relocate some of their offices here at the PHMC Library.

Andrea reported that she, Beth Hager, Nancy Moses and Ophelia Chambliss are working with the Governor's Residence and the Office of the First Lady to develop a women's history exhibit to celebrate the 100<sup>th</sup> Anniversary of Women's Suffrage. Save the Date opening is March 19, 2019.

Senate Appropriations Hearing for PHMC is scheduled for February 20, 2019.

Andrea is involved with conversations with the PA Heritage Foundation exploring Capital Campaign efforts that will focus on renovations of exhibits at the State Museum and at historic sites.

**Legislative Report** – Howard Pollman plans on meeting early in the new year to develop the Commission’s Legislative Agenda for the 2019-2020 Legislative Session. He will continue efforts to update the History Code as well as several property conveyance bills. The governor’s Budget address is scheduled for Tuesday, February 6, 2019.

Andrea MacDonald reported that Senator David Argall introduced revised legislation on the Historic Tax Credit Program. Some of the proposed changes in the current legislation include: \$30 million annual allocation; \$2.5 million cap per taxpayer and uncoupling the state program from the federal program so that the credit does not have to spread over 5 years as the new federal program requires; and clarification on transferability.

**PENNSYLVANIA HERITAGE FOUNDATION** - Glenn Holliman, President of the Pennsylvania Heritage Foundation reported that he is working closely with Nancy Moses and Andrea Lowery on exploring Capital Campaign efforts. Glenn believes that everyone in the room are stewards of heritage of the Commonwealth of Pennsylvania. Mary Hull was appointed Manager and Christina Stetler was appointed Membership and Annual Giving Coordinator.

Nancy Moses asked Glenn to provide a collaborative presentation to the commissioners at the March 2019 meeting on both the master plan and how it will coordinate with the capital campaign.

Andrea Lowery reported that the Pennsylvania Heritage Foundation finalized the acquisition of the house donated by Leon Czikowsky.

## **V. TASK FORCE REPORTS**

**21<sup>st</sup> Century Task Force** – Ophelia Chambliss reviewed the Diversity, Equity, Inclusion and Access Policy. Ophelia emphasized on the vision statement: PHMC enriches people’s lives by helping

them to understand Pennsylvania's past, to appreciate the present, and to embrace the future. One of the policy's goal is for PHMC to strive with intentionality to embed a tone of inclusiveness in its policies and procedures. Ongoing efforts will be designed to foster equity, inclusion and access, thus becoming the standard way of doing business in all aspects of agency work. As we make this part of our operating methods, we will then embrace people of different cultures, ethnicities, background and geography as part of this process.

Nancy Moses reported that by approving the Diversity, Equity, Inclusion and Access Policy, we are making a statement to the PHMC staff and to the Commonwealth of Pennsylvania that these issues are important to everyone in this room. Once approved by the commission, PHMC staff will continue its efforts to implement this policy.

Motion: (Chambliss/Lewis) Motion to accept the recommendations by the 21 Century Task Force and to adopt the policy, absent the language that refers to its Mission and Vision Statement. 12 in favor/0 opposed/0 abstention. Motion carried (See Attached).

**Collections Task Force** – Philip Zimmerman reported that the commission will not vote on the Collections Management Policy because the committee identified this fall that we weren't ready. We found that in this policy written primarily by staff members there were a few issues. Philip asked the staff to:

- strip out procedures that crept in
- clean up edits, draft a "culturally sensitive" category of collection objects that may not be readily accessible for public viewing
- refocus collection access as a broad invitation
- remove most reference to right & reproductions, which will be treated as a separate policy

Once the draft policy is cleaned up, Philip will meet with staff early in the year to review everything. When the draft is ready, Philip will circulate it to the entire task force and invite them to have a final go-through in anticipation of sharing with the commission in preparation for action at the spring meeting.

**Historic Sites Task Force** – Andrea Lowery reported that in the 1990s there were three theaters that were conveyed to the Commonwealth of Pennsylvania: The Warner Theater in Erie went to the Department of General Services and the Scranton Cultural Center and New Freedom Theater came to the Pennsylvania Historical and Museum Commission. These properties came to the commission to undertake a capitol project. Andrea would like to move the New Freedom Theater property off our books because it does not relate to our mission of holding statewide significance and the renovations were completed long ago. Andrea read the following resolution:

WHEREAS, on July 10, 1990, the Pennsylvania Historical and Museum Commission (PHMC) was authorized by the General Assembly in P.L. 414, No. 99, Cl, 37, to acquire a property interest in certain real estate at 1326–1346 North Broad Street, Philadelphia, otherwise known as the Edwin Forrest Mansion, (“the Theater”) and directed to perform certain restoration activities at the building; and

WHEREAS, on July 10, 1992, the New Freedom Theatre organization, owners of the Theater, executed a Declaration of Condominium that split the structure of the Theater into two units and restricted the use of the property for educational and artistic purposes by a covenant; and

WHEREAS, pursuant to a lease agreement dated July 10, 1992, PHMC acquired ownership of one of two condominium units for nominal consideration; and

WHEREAS, pursuant to the lease agreement dated July 10, 1992, PHMC leased that condominium unit to the New Freedom Theatre organization, agreeing to exchange possession and responsibility for all taxes and maintenance costs to the organization in exchange for a nominal rent; and

WHEREAS, pursuant to the lease agreement dated July 10, 1992, PHMC conducted a historic restoration of the façade of the entirety of the Edwin Forrest Mansion and a complete renovation of the auditorium inside the building with four million dollars (\$4,000,000) appropriated by the General Assembly; and

WHEREAS, the restoration and renovations were completed long ago; and

WHEREAS, all indebtedness incurred for the project has since been discharged as certified to PHMC by the Department of General Services; and

WHEREAS, considering the mission of PHMC and its available resources, on December 5, 2018 PHMC’s Historic Sites Task Force recommended to PHMC that the agency’s ownership interest in the condominium unit of the Theater be divested, preferably to the New Freedom Theatre organization; and

WHEREAS, PHMC has completed its statutory instruction to restore the Theater and that the return of its interest in the Theater to the New Freedom Theatre would be in the best interests of the Commonwealth;

THEREFORE, BE IT RESOLVED, the Pennsylvania Historical and Museum Commission, recommends to the General Assembly that it undertake legislation returning the entirety of the Commonwealth's ownership interest in the Theater to the New Freedom Theatre nonprofit corporation.

I hereby certify that the above is a true and correct copy of the Resolution adopted by the Pennsylvania Historical and Museum Commission at its December 5, 2019 meeting.

MOTION: (Masich/Schuyler) Motion to approve the resolution recommending the General Assembly undertake legislation to return the Commonwealth's ownership interest in the New Freedom Theater to the New Freedom Theatre nonprofit corporation. 12 in favor/0 opposed/0 abstention. Motion carried.

## VI. COMMISSIONERS REPORTS

Ophelia Chambliss asked if we could come up with some sort of scripted guidelines for commissioners when attending historic marker dedication ceremonies and if they are going to have the commissioner speak, that it is noted in the program. Bill Lewis will remind sponsors to recognize PHMC Commissioners and be listed on the program.

## VII. NEW BUSINESS

**Tree of Life Resolution** – Kenneth Turner drafted the following letter of resolution: Museums are more than collecting and education institutions. They are also safe places where a community can come together in moments of crisis to hear from one another, share their sorrow and begin to heal. In the wake of the massacre, 11 Jewish people of the Tree of Life Synagogue, Pittsburgh, Pennsylvania on October 27, 2018. The museums in Pittsburgh, Pennsylvania reached out to serve and comfort all Pittsburgh Residents to share their grief in this tragedy. We acknowledge their contributions and we commend them for showing us all what museums can and should be.

MOTION: (Turner/Masich) Motion to approve the Tree of Life Letter of Resolution. 12 in favor/0 opposed/0 abstention. Motion carried.

**2019 Commission Meeting Dates** – Commissioners agreed on the following dates to meet in 2019: March 6, June 5, September 4<sup>th</sup> and December 4<sup>th</sup>.

**VII. ADJOURNMENT**

At this time, the regular meeting adjourned at 12:30pm and an Executive session was called to discuss the Philadelphia History Museum.

## SUMMARY OF ACTIONS

**2018125\_1** MOTION: (Turner/Schuyler) Motion to accept the minutes as presented from the September 5, 2018 meeting were approved. 12 in favor/0 opposed/0 abstention. Motion carried.

**2018125\_2** MOTION: (Masich/Powell) Motion to approve the Proposed Members for the Historic Preservation Board was approved. 12 in favor/0 opposed/0 abstentions. Motion carried. See Attached.

**2018125\_3** MOTION: (Masich/Powell) Motion to approve the Certified Local Government Grant Program award recommendations as proposed by the State Historic Preservation Office for Federal Fiscal Year 2019. 12 in favor/0 opposed/0 abstention. Motion carried (See Attached).

**2018125\_4** MOTION: (Powell/Turner) Motion to approve the recommended Historical and Archival Records Care Grants for FY 2019 – 2021. 10 in favor/0 opposed/2 abstention. Andy Masich abstained from voting for the Historical Society of Western Pennsylvania and Ophelia Chambliss abstained from voting for the York County Archives. Motion carried (See Attached).

**2018125\_5** Motion: (Chambliss/Lewis) Motion to accept the recommendations by the 21 Century Task Force and to adopt the policy, absent the language that refers to its Mission and Vision Statement. 12 in favor/0 opposed/0 abstention. Motion carried (See Attached).

**2018125\_6** MOTION: (Masich/Schuyler) Motion to approve the resolution recommending the General Assembly undertake legislation to return the Commonwealth's ownership interest in the

New Freedom Theater to the New Freedom Theatre nonprofit corporation. 12 in favor/0 opposed/0 abstention. Motion carried.

**2018125\_7** MOTION: (Turner/Masich) Motion to approve the Tree of Life Letter of Resolution. 12 in favor/0 opposed/0 abstention. Motion carried.



## **Proposed Members for the Pennsylvania Historic Preservation Board State Historic Preservation Office Recommendations**

December 5, 2018

PHMC Commission Meeting

Section 504 of the Pennsylvania History Code under Title 37, Section 37 Pa. C.S. § 504, authorizes the Pennsylvania Historical and Museum Commission to recommend appointment of members to the Historic Preservation Board.

There are currently two (2) vacancies on the Historic Preservation Board due to a board member leaving and general board rotation. After June 2019, there will be five (5) additional vacancies due to board rotation. The State Historic Preservation office recommends the following candidates for consideration; vitas are also attached.

### **For Immediate Vacancies:**

**Ira Beckerman, PhD, RPA**, from New Cumberland (Cumberland County) is the former Cultural Resources Unit Head / Historic Preservation Manager for the Pennsylvania Department of Transportation (PennDOT). Among his accomplishments during his twenty year career at PennDOT are the development of the Historic Agricultural Resources of Pennsylvania statewide agricultural context, contributing to the creation of a statewide pre-contact era archaeological predictive model, and numerous PennDOT cultural resources publications. Dr. Beckerman received his M.A and PhD. From Pennsylvania State University.

**Jayashree Shamanna**, from Clarks Summit (Lackawanna County), is a registered architect practicing and teaching in the Scranton Region. Currently Ms. Shamanna is a principal at Belur Design and teaches at Marywood University. Ms. Shamanna has an undergraduate degree in architecture from BMS College of Engineering, Bangalor, India, and a MS in architecture from Texas A&M University.

### **For October 2019 Vacancies:**

**Angelique Bamberg**, from Pittsburgh (Allegheny County) is an independent consultant in historic preservation with her firm, Clio Consulting. Ms. Bamberg has twenty five years of experience with National Register nominations, Historic Resource Survey forms, and the tax credit process, all focused on protecting historic resources for the public. Ms. Bamberg has an undergraduate degree from the University of Virginia, graduate work at Harvard University, and a Master of Arts in Historic Preservation Planning from Cornell University.



**Johnette Davies**, from Philadelphia (Philadelphia County), is an historic preservation professional with over 20 years of experience. She has worked with non-profits and state historic preservation offices, as well as in the consulting world. Ms. Davies is currently the Lead Historic Preservation Specialist with the National Railroad Passenger Corporation (Amtrak). Her work focuses on federal compliance, eligibility assessments, and staff education.

**Ben Ford, PhD, RPA**, is from Indiana (Indiana County). Dr. Ford is Chair of the Department of Anthropology at Indiana University of Pennsylvania. He was a founding faculty member of the IUP Applied Archaeology Master's Program. He has over twenty years of experience as an archaeologist, including ten focused on Pennsylvania with an emphasis in historical and maritime archaeology. Dr. Ford has an undergraduate degree from the University of Cincinnati, a master's degree from the College of William and Mary in Virginia, and a PhD from Texas A&M University in Nautical Archaeology.

**Lindsay Varner, PhD.**, from Carlisle (Cumberland County) is the Community Outreach Director for the Cumberland County Historical Society, and the Project Director for the Greater Carlisle Heart & Soul Project. Dr. Varner has undergraduate degrees in History and Government and Political Affairs from Millersville University. She earned a master's degree and a PhD in History from the University of Durham (United Kingdom). Her work with the Cumberland County Historical Society has focused on public history and engaging communities with preservation and history through civic engagement and action-based programming.

**Katherine Wyrosdick, AICP**, from Erie (Erie County) is currently the Planning Director for the City of Erie, their first in 50 years. Prior to that, Ms. Wyrosdick served for three years as the Director of Planning for Erie County. She developed the County's Historic Preservation and Cultural Heritage Plan and has plans to develop a working group to implement preservation sections of the city's comprehensive plan to protect historic buildings. She has an undergraduate degree from Marshall University (West Virginia), and a Master's in Urban Planning from the University of Michigan.

RESOLUTION TO APPROVE CERTIFIED LOCAL GOVERNMENT GRANT AWARDS

Federal Fiscal Year 2019

**WHEREAS**, The National Historic Preservation Act established a Certified Local Government Grant (CLG) Program as a partnership between local governments, State Historic Preservation Offices, and the National Park Service; and

**WHEREAS**, the Pennsylvania Historical & Museum Commission's State Historic Preservation Office is responsible for administering the CLG grant program in Pennsylvania; and

**WHEREAS**, the CLG grant program encourages the direct participation of local governments to: designate and protect historic properties; establish a qualified historic preservation review commission; maintain a survey and inventory system of historic properties; and provide for public participation in the local historic preservation programs; and

**WHEREAS**, funding for the grant program derives from the National Park Service's Historic Preservation Fund grant to the Commonwealth of Pennsylvania for the operation of the State Historic Preservation Office; and

**WHEREAS**, the Pennsylvania is required to pass-through no less than ten percent (10%) of the Historic Preservation Fund grant to local governments in Pennsylvania with preservation programs certified by the National Park Service; and

**WHEREAS**, certified local government grants are awarded on a competitive basis and require a local government cash match; and

**WHEREAS**, eligible CLG grant activities and general conditions are detailed in grant program guidelines publicly available on PHMC's website; and

**WHEREAS**, the funding analysis and recommendations for the CLG grants for Federal Fiscal Year 2019 as prepared by the SHPO have been reviewed by the Commission; and

**WHEREAS**, the Commission supports the recommendations as proposed.

**NOW, THEREFORE BE IT RESOLVED** that the Pennsylvania Historical & Museum Commission approves the Certified Local Government Grant Program award recommendations as proposed by the State Historic Preservation Office for Federal Fiscal Year 2019.

**APPROVED** this 5<sup>th</sup> day of December 2018, Harrisburg, Pennsylvania.  
**Pennsylvania Historical & Museum Commission**

**PENNSYLVANIA HISTORICAL & MUSEUM COMMISSION**  
**CERTIFIED LOCAL GOVERNMENT GRANT PROGRAM**  
 Funding Recommendations | Federal Fiscal Year 2019

APPLICANT/PROJECT	REQUEST	RECOMMENDED AWARD
<b>Borough of Carlisle/Pennsylvania Downtown Center</b> Prepare a workbook and graphics library to facilitate the creation of design guidelines for historic communities. PDC will work with both Borough of Carlisle and Borough of Bellefonte to complete this project.	\$24,500	\$30,000
<b>City of Lancaster</b> Conduct a survey of specific neighborhoods in the City to collect updated historic resource inventory data.	\$9,248	\$8,000
<b>Haverford Township</b> Prepare historic resource survey forms for locally significant properties and take updated photographs of previously surveyed properties	\$20,000	\$16,000
<b>City of Bethlehem</b> Analyze existing zoning ordinances and development policies in South Bethlehem and make recommendations for aligning those policies with preservation goals	\$25,000	\$22,000
<b>City of Pittsburgh</b> As identified in the City's cultural heritage plan, the City is planning to complete additional architectural inventory.	\$25,000	\$22,000
<b>City of Allentown</b> Prepare a historic preservation plan for the City of Allentown	\$25,000	\$22,000
<b>TOTAL Recommended CLG Funding</b>	<b>\$128,748</b>	<b>\$120,000</b>

**X** NOTE: State Historic Preservation Offices (SHPOs) receive annual funding from the National Park Service's Historic Preservation Fund (HPF) for their operation, and they are required to pass through at least 10% of that funding to Certified Local Governments as subgrants. For FFY 2019, the PA SHPO is anticipating a total HPF grant of approximately \$1,181,000, so the required 10% will be \$118,100. The total of the recommended CLG grant awards is \$120,000.



# Historical and Archival Records Care Grants

Cycle: 2019-2021  
Funding Analysis and Recommendations

## *Historical and Archival Records Care Grants*

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Following years of successful implementation, Pennsylvania Historical and Museum Commission (PHMC) grant funding for archival programs perished in 2008. Recognizing the importance of such funds for the care of Pennsylvania's significant historical records, the State Historical Records Advisory Board (SHRAB) approached the PHMC in 2017 to request funds to revive the archival grant program. PHMC allotted \$100,000 from the Keystone Historic Preservation Fund for the fiscal year of 2018-2019. An additional \$100,000 is allocated for FY 2019-2020.

Awards will improve the preservation and accessibility of historically-significant records maintained by local governments, historical societies and academic institutions. Projects may include initiatives such as: digitization, including conversion of permanent local-government records to PDF/A; arranging, describing and rehousing collections into appropriate formats, containers, and environments; and disaster planning.

The grants are administered on a competitive basis. Funding for the awards spans two years. Grants \$5,001 and above must include matching funds.

Awards have been determined based on review by a sub-committee of SHRAB members and State Archives staff. Panelists scored their assigned applications, which were ranked in an electronic system. Quality of the application, significance of outcomes, feasibility of projects, and funding availability were primary considerations. Final rankings were discussed among panelists. Certain projects were recommended for reduced funding in non-critical or ineligible areas to allow for greater inclusion and geographic distribution across the commonwealth. For project summaries of selected applications, please see the attached reports, which note instances of reduced funding from applicants' proposals.

### **Historical and Archival Records Care Grant Program Funding Analysis:**

• Number of Eligible Applications Received	60
• Total Dollars Requested	\$452,096.22
• Anticipated Total Dollars Available	\$109,550.00
• Anticipated Number of HARC Funded Projects	16
• Anticipated % of Total Dollar Requests Funded	24%
• Anticipated % of Total Applications Funded	26%

*Historical and Archival Records Care Grants*

**Historical and Archival Records Care Grants**

<b>Organization Name</b>	<b>County</b>	<b>Request</b>	<b>Funding</b>
Pennsylvania Horticultural Society	Philadelphia	\$2,458.43	\$2,058.00
Cumberland County	Cumberland	\$15,000.00	\$15,000.00
The Historical Society of Pennsylvania	Philadelphia	\$14,717.00	\$14,110.00
University of Pittsburgh at Johnstown	Cambria	\$12,600.00	\$11,440.00
Conservation Center for Art and Historic Artifacts	Philadelphia	\$5,000.00	\$5,000.00
Bedford County Register of Wills & Recorder of Deeds	Bedford	\$15,000.00	\$12,500.00
Historical Society of Western Pennsylvania (dba Senator John Heinz History Center)	Allegheny	\$4,959.25	\$4,959.00
Luzerne County Historical Society	Luzerne	\$9,408.50	\$3,136.00
Bethlen Home of the Hungarian Reformed Federation of America	Westmoreland	\$12,600.00	\$11,600.00
Schwenkfelder Library & Heritage Center	Montgomery	\$4,140	\$2,000.00
Erie County Public Library	Erie	\$1,500.00	\$1,500.00
Beaver County Historical Research & Landmarks Foundation	Beaver	\$5,000.00	\$4,377.00
Bradford County Historical Society	Bradford	\$4,994.20	\$4,994.00
York County Archives	York	\$3,052.72	\$3,052.00
Centre County Library & Historical Museum	Centre	\$4,634.80	\$4,274.00
President James Buchanan Papers--Digitization Project	Lancaster	\$9,550	\$9,550

Andy  
RECUSE

Conelia  
RECUSE

**\$109,550.00**

## *Historical and Archival Records Care Grants*

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**Organization:** Pennsylvania Horticultural Society  
**County:** Philadelphia  
**Grant Award:** \$2,058  
**Description:** This project will digitize six photographic collections of Philadelphia-area private gardens and public spaces. All originals were created between 1900 and 1940. These images (color lantern slides and black and white photographs) provide unique documentation of historically important gardens that are either “lost” or have been significantly altered over the past 80-plus years. Preservation digitization will decrease a need to handle original works.  
**Senate District:** S001  
**House District:** H182

**Organization:** Cumberland County  
**County:** Cumberland  
**Grant Award:** \$15,000.00  
**Description:** The Cumberland County Archives (CCA) plans to enhance the accountability of, access to, and preservation of approximately 5,000 historic, unpublished unique Appearance Docket Papers 1761-1776. As a comprehensive primary source, these papers document proceedings of the County’s colonial Civil Court. Founded in 1750, Cumberland County comprised territory from the Susquehanna River west to almost present-day Pittsburgh.  
**Senate District:** S031  
**House District:** H199

**Organization:** The Historical Society of Pennsylvania  
**County:** Philadelphia  
**Grant Award:** \$14,110.00  
**Description:** The Historical Society of Pennsylvania seeks a grant of \$14,717 (total project cost: \$29,434) to preserve, arrange, and describe 26 archival collections (totaling 33 linear ft) that document the African American experience throughout Philadelphia’s history. The collections are in varying conditions, both physically and intellectually. This work will increase discoverability and access, in turn supporting scholarship in African American history and a number of related areas of historical study.  
**Senate District:** S001  
**House District:** H182

## *Historical and Archival Records Care Grants*

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**Organization:** University of Pittsburgh at Johnstown  
**County:** Cambria  
**Grant Award:** \$11,440.00  
**Description:** Three independent entities – the Johnstown Area Heritage Association (JAHA), the Multimedia and Digital Culture program (MMDC) at the University of Pittsburgh at Johnstown (UPJ), and the University of Pittsburgh Library System (ULS) – will collaborate to digitize and store a large number of rare, archival photographs of the 1889 Johnstown Flood and make the resulting digitized images freely and publicly accessible on the Historic Pittsburgh website ([historicpittsburgh.org](http://historicpittsburgh.org)).  
**Senate District:** S035  
**House District:** H071

**Organization:** Conservation Center for Art and Historic Artifacts  
**County:** Philadelphia  
**Grant Award:** \$5,000.00  
**Description:** The Pennsylvania Cultural Resilience Network (PaCRN) Educational Initiative is a two-year collections care project that will address emergency/disaster mitigation for collecting institutions in all regions of Pennsylvania. The Conservation Center for Art and Historic Artifacts will lead a half-day workshop on an emergency response topic at each of seven strategically located sites in the state: Philadelphia, Pittsburgh, Erie, State College, Malvern, Reading, and Scranton.  
**Senate District:** S001  
**House District:** H182

**Organization:** Bedford County Register of Wills & Recorder of Deeds  
**County:** Bedford  
**Grant Award:** \$12,500.00  
**Description:** The project is to reformat (digitize) the microfilm data into PDF/A format and add these to Bedford County's Register and Recorders public electronic database. Our records from 1771 to 1908 are not in our electronic database and our microfiche is deteriorating making it unreadable. These records are not digitally viewable in the office or online. We plan on all of our records being available and readable on the electronic database. These records will be accessible on the internet and at our public office terminals.  
**Senate District:** S035  
**House District:** H078

## *Historical and Archival Records Care Grants*

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**Organization:** Historical Society of Western Pennsylvania (dba Senator John Heinz History Center)  
**County:** Allegheny  
**Grant Award:** \$4,959.00  
**Description:** This project will reunite the Harper Family Papers, a 1.25 linear-foot collection donated in 1933, with 2.25 linear feet of unprocessed additions received from the family in 2017. Project staff will process the Harper Family Papers, transcribe a portion of letters received by John Harper from Dorothea Dix concerning the management of Dixmont State Hospital, and digitize selected correspondence and family photographs. The finding aid and digitized content will be made accessible online.  
**Senate District:** S042  
**House District:** H020

**Organization:** Luzerne County Historical Society  
**County:** Luzerne  
**Grant Award:** \$3,136.00  
**Description:** The Luzerne County Historical Society is seeking a Historical & Archival Records Care Grant to encapsulate 300 maps in our collection to better protect and preserve them for access and use. We will scan 150 maps, making them accessible on our website for study and examination. We will hire a temporary part-time archives assistant to research and catalog 150 maps, assist with the encapsulation and help us link the scanned images on our collections database and make them accessible online.  
**Senate District:** S014  
**House District:** H121

**Organization:** Bethlen Home of the Hungarian Reformed Federation of America  
**County:** Westmoreland  
**Grant Award:** \$11,600.00  
**Description:** Through Bethlen Communities' Hungarian Museum and Archives Advancement Project, staff at Bethlen's Heritage Center will categorize, catalogue, scan, and store original documents and photos relative to early Hungarian/American life. Under the direction of an experienced archivist and using purchased scanning equipment, photographs and documents of historic value will become accessible to the public. Also, these valuable photos, documents, and records useful to genealogic study will be preserved.  
**Senate District:** S039  
**House District:** H059

## *Historical and Archival Records Care Grants*

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**Organization:** Schwenkfelder Library & Heritage Center  
**County:** Montgomery  
**Grant Award:** \$2,000.00  
**Description:** The Schwenkfelder Library & Heritage Center (SLHC), with the technical support of the Conservation Center for Art and Historic Artifacts (CCAHA), propose to digitize and publish online, two significant bound manuscripts from the SLHC collection. The project will include digitization, transcription, translation, and dissemination of the manuscripts on POWER Library PA. The project will lead to the free dissemination of significant humanities content.  
**Senate District:** S024  
**House District:** H131

**Organization:** Erie County Public Library  
**County:** Erie  
**Grant Award:** \$1,500.00  
**Description:** The Erie County Public Library and the Erie County Historical Society seek funding to digitize two volumes of Grand Army of the Republic: Personal War Sketches of the Members of Strong Vincent Post No. 67. These books, published in 1890, contain handwritten biographical sketches of Erie County Civil War veterans. Our two institutions rehouse the physical copies while making them available online for researchers to use.  
**Senate District:** S009  
**House District:** H160

**Organization:** Beaver County Historical Research & Landmarks Foundation  
**County:** Beaver  
**Grant Award:** \$4,377.00  
**Description:** In 2016, BCHRLF received a large collection of ledgers, negatives and photos that were taken by Graule Studio which span the time period between 1932 to the mid 1990's. In addition, a second part of the collection are pictures that were brought to Graule's to have copies made, some of which go back as far as the Civil War. The goal is to digitize and preserve the collection.  
**Senate District:** S047  
**House District:** H016

## *Historical and Archival Records Care Grants*

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**Organization:** Bradford County Historical Society

**County:** Bradford

**Grant Award:** \$4,994.00

**Description:** Bradford County Historical Society houses historical county records in our research facility which are used for local history and genealogy research as well as for genealogical researchers and others. This grant application is seeking funds to purchase archival safe folders and storage boxes to properly store civil court case records from 1812 through 1912. These records are used weekly and are not microfilmed or digitized, so preservation of the original documents is necessary.

**Senate District:** S023

**House District:** H110

**Organization:** York County Archives

**County:** York

**Grant Award:** \$3,052.00

**Description:** The York County Archives (YCA) is applying for \$3052.72 in grant funding to digitize 17 Prothonotary dockets between the years 1766 and 1842

**Senate District:** S048

**House District:** H047

**Organization:** Centre County Library & Historical Museum

**County:** Centre

**Grant Award:** \$4,274.00

**Description:** This project will enable us to create an emergency response kit for our historical and genealogical reference library and museum. With these supplies, we can respond to a disaster that could damage/destroy our cultural heritage collections. These materials will also assist other regional organizations as needed. Also includes an emergency response plan for all five branches, enabling staff to respond to a disaster at any location, particularly the location with unique historic materials.

**Senate District:** S034

**House District:** H171

## Historical and Archival Records Care Grants

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**Organization:** LancasterHistory.org

**County:** Lancaster

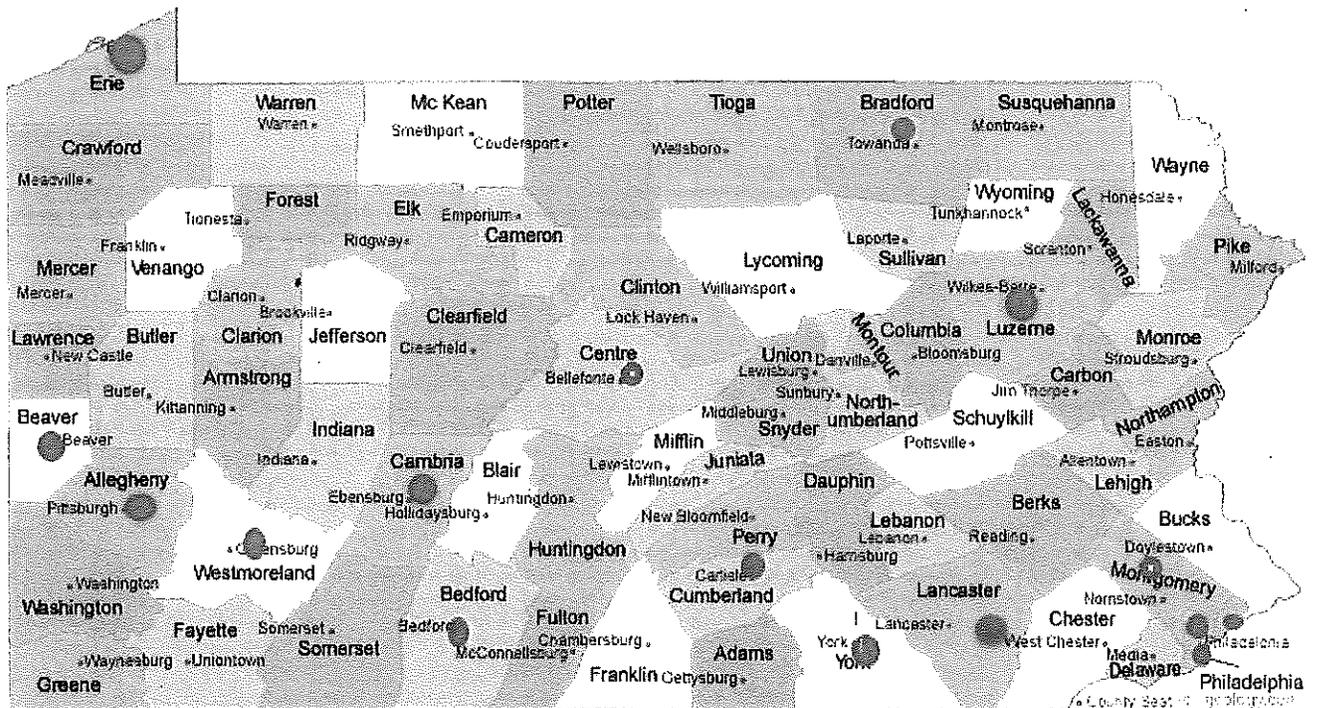
**Grant Award:** \$9,550.00

**Description:** LancasterHistory.org is the proud steward of the home and collections of US President James Buchanan (1791-1868). To share Buchanan's legacy with the public, we would like to digitize the 8,933 letters, manuscripts, and assorted documents in our collection belonging to Buchanan and his family. In a future phase, we will endeavor to create the James Buchanan Digital Presidential Library in partnership with the Historical Society of Pennsylvania and Dickinson College.

**Senate District:** S013

**House District:** H043

### Grant Awards by County:





**Pennsylvania Historical & Museum Commission**

**DIVERSITY, EQUITY, INCLUSION, & ACCESS POLICY**

Adopted by PHMC on December 5, 2018

## Policy

### Background

The PHMC is the agency of the Commonwealth charged with the stewardship of Pennsylvania's heritage. The agency is responsible for the collection, preservation and interpretation of the Commonwealth's history, both cultural and natural for all Pennsylvanians. The PHMC enriches people's lives by helping them to understand Pennsylvania's past, to appreciate the present, and to embrace the future.

PHMC facilities include the State Museum, State Archives, and State Record Center in Harrisburg. Additionally, the State Historic Preservation Office and the agency's administrative offices are housed in Harrisburg. Historic sites and museums owned and managed by PHMC are located across the Commonwealth. Agency operations are overseen, directed and carried out by state-employed staff and are supported in some locations by associate groups, who have both staff and volunteers.

Diversity, inclusion, equity, and access are critical elements to responsible stewardship, to the engagement of visitors, and to the creation of environments where all people feel valued. Traditionally, history and art institutions (and cultural institutions in general) have presented biased or limited versions of history. Often these biases have been reflected in the development of these institutions, ranging from how collections have been acquired and curated to how stories have been interpreted. In some cases, expressions of biases and stereotypes have compromised the environment for staff from marginalized communities.

Institutions nationally recognize that addressing diversity, equity, inclusion and access is imperative. This is important not only to create an inclusive environment both in its inward and outward expressions, but to gain trust among those who have typically been disenfranchised (for example, people with varying gender preferences or identification, people of color, people with physical challenges or lower-income constituents.)

Pennsylvania is a large state with strong geographic features that divide the commonwealth into regions. The physical nature of the state has impacted the arrangement of cultural groupings and varying clustered demographics within the state, particularly in terms of ethnicity, race, socio-economics, and gender identity. Because of this, diversity within the Commonwealth is reflected in different ways depending on the surrounding region and cannot be viewed with one lens.

As PHMC's mission and operations are state-wide in scope, the agency must reflect and serve its many constituencies. The needs, challenges, and opportunities to realize the PHMC mission to address diversity, equity, inclusion and access in a complete way requires multiple levels of effort. PHMC will strengthen its mission and vision and its ability to serve all the people of Pennsylvania by addressing issues of diversity with a new and deliberate intention, one that is tailored to the regional variations of populations that occur across the state. All of PHMC's policies must accommodate the varied communities and populations represented throughout the Commonwealth.

## **Commitment**

In order to promote and prioritize cultivating a diverse, equitable and inclusive culture, PHMC will weave its goal to an inclusive and accessible environment throughout all PHMC policies. PHMC is committed to identifying areas for growth and improvement within the agency, beginning with the adoption of this policy. The expected result is a comprehensive approach to diversity, equity, inclusion and access throughout the entire agency, reaching all levels of operations.

PHMC is committed to representing and reflecting the experiences of the people and communities it serves. To underscore this commitment, there is an agency-wide working group dedicated to addressing diversity, equity, inclusion and access as an agency-wide effort. The working group will establish best practices and a process for ongoing analysis and the establishment of initiatives to reach the diverse range of Pennsylvanians who engage with PHMC as staff, volunteers, and visitors.

## **Goals**

- PHMC will foster an agency environment that is sensitive to diverse groups of people with varied needs and unique situations.
- All visitors to PHMC's facilities and who participate in its programming will feel welcome, and they will be exposed to an inclusive view of history.
- Staff, volunteers, interns and partners will feel respected, valued, visible and integral to the operation. Each individual will trust that his or her voice can be heard, particularly when it comes to the ongoing improvement of the quality of the visitor experience and the work culture.
- Commissioners and all staff will strive toward becoming culturally competent in order to serve as role models for the diversity, equity, inclusion, and access standards.
- Collections policies and procedures will promote diversity, equity, inclusion and access, thus ensuring that a truly representative history of the Commonwealth is reflected.
- Ongoing initiatives will address the specifics of diversity.
- Through procedures, PHMC will establish a system of measurement, accountability, and enforcement to ensure that diversity initiatives are successful by being authentic, credible, and ongoing in their implementation.
- **PHMC will strive with intentionality to embed a tone of inclusiveness in its policies and procedures. Ongoing efforts will be designed to foster equity, inclusion and access thus becoming the standard way of doing business in all aspects of agency work.**

## **Policy Statement**

### *Ethics and Standards*

PHMC Commissioners, staff, volunteers and interns will act in accordance with the ethics, standards and best practices to support an experience of diversity, equity, inclusion and access.

### *Community and Public Engagement*

PHMC will establish a framework for regular and ongoing engagement with the varied communities of the Commonwealth, appreciating that while diversity means different things in different locations, inclusiveness, equity and access must be the common goal for all of PHMC.

### *Familiarization with what Diversity Means at Varied Locations*

PHMC Commissioners, leadership, board members, and support organizations' leadership will be familiar with the nuances of their surrounding communities in order to effectively lead the implementation of diversity, equity, inclusion and access initiatives.

### *The Interpretive Experience*

PHMC will ensure that all interpretive experiences reflect a rich and diverse history. History will reflect and respect all populations, including those that were indigenous to the region.

Ideas and interpretation will be based on principles of sound scholarship. Recognizing that scholarship has often excluded the histories of diverse groups, research required to develop an expanded narrative will be conducted as part of new interpretation initiatives, and historians with culturally specific expertise will be engaged when necessary.

### *Collections*

PHMC's collections will reflect the diverse history of the Commonwealth. Curatorial practices and acquisitions will be informed by an inclusive perspective, with the varied viewpoints of the Commonwealth's diverse populations supported by sound scholarship and expanded research.

### *Marketing & Communications*

PHMC will ensure that its materials and messaging are sensitized and inclusive in tone, content and approach. PHMC's commitment to diversity, equity, inclusion and access will be included in the overarching messaging.

### *Diversity Training*

A unified, consistent, and ongoing diversity training process and framework is critical to effecting change. PHMC will research, develop, and implement a training plan to address diversity.

### *Hiring Practices*

PHMC supports the expansion of hiring opportunities to a broader range of candidates in order to diversify its staff. These practices will be within Commonwealth regulations and procedures.

## **Definitions**

The following definitions are central to the policies that have been set forth for PHMC:

### *Diversity*

Diversity is a core value. It is an inclusive concept encompassing, without limitation, race, color, ethnicity, gender identity, sexual orientation or identity; religion, nationality, age, economic class, educational level, language, physical, mobility and ability, geography, and marital and parental status. The state of being diverse means having the broadest possible representation of individuals, experiences, and perspectives in all-encompassing terms.

### *Equity*

Equity ensures that a level playing field is created for individuals or groups according to their respective needs, which may include equal treatment or treatment that is different but is considered equivalent in terms of rights, benefits, obligations and opportunities.

### *Inclusion*

Inclusion is the authentic effort to ensure that people of varying abilities and experiences can fully participate in all aspects of agency work and feel valued. Inclusion results in an organization's ability to attract, retain, accommodate, and involve a range of diverse people who are valued, respected, and accepted.

### *Access*

Access is the ability for the diverse populations served by PHMC to engage with the agency in a meaningful way. Providing access to all requires PHMC to cultivate attitudes, behaviors, and procedures that promote equity and diversity and that foster inclusion.

### *Cultural Competence for Commissioners, Staff, Volunteers, and Interns*

PHMC will strive for cultural competency for its commissioners, leadership, staff, volunteers, and interns.

The state of cultural competency revolves around knowledge and skill in four areas:

1. *Awareness* of one's own cultural worldview;
2. *Recognition* of one's attitudes toward cultural differences;
3. *Realization* of different cultural practices and worldviews; and
4. *Thoughtfulness* in cross-cultural interaction.

Over an extended period of time, individuals and organizations develop the wisdom and capability to:

- *Examine critically* how cultural worldviews influence perceptions of power, dominance and inequality; and
- *Behave honorably* within the complex dynamics of differences and commonalities among humans, groups and systems.

