



Pennsylvania Historical & Museum Commission
Keystone Summer Internship Program Application
(Paid Summer Internship)

NAME

Last

First

Middle

PERMANENT ADDRESS

Number & Street

City

State

Zip

Telephone Number (home)

E-mail Address

Telephone Number (cell, other)

Date of Application

COLLEGE INFORMATION

College Name

Your College Address Number and Street (if different from permanent address)

City

State

Zip

Year in School

Anticipated Graduation Date

Major

Degree Sought

GPA

When are you available for interviews? Interviews will be scheduled onsite or via skype depending on the mentor's decision.

Are you planning to Earn Credit for Your Internship Yes No

If so, name of your supervising faculty member

E-mail

Pennsylvania Historical & Museum Commission Keystone Summer Internship Program Application (Continued)

PROGRAM AREAS

What PHMC program areas (examples, archival studies, archaeology, architecture, collections care and management, cultural resource management, curation, exhibition development, geographic information systems, graphic arts, historic preservation, historical research and programming, museum studies, museum education, and zoology) are of most interest to you? **Please be specific.**

- 1. _____
- 2. _____
- 3. _____

Please note that not all sites and locations will offer internships. If your selection of choices listed are unavailable, are you willing to work in another program? Yes No

Please list the top 3 bureaus and locations where you wish to serve your internship within PHMC. **Please be specific as to which bureau within PHMC and program area.**

- 1. _____
- 2. _____
- 3. _____

SCHEDULING

The Keystone Summer Internship program begins Monday, June 1 and ends to Tuesday, August 18, 2020.

Deadline to submit application and all paperwork is Friday, February 14, 2020 by 4:00pm. Late applications will not be accepted.

Internship Availability Hour

The Keystone Summer Internship Program begins June 1, 2020 and ends August 18, 2020. Interns must work a minimum of 225 hours and are eligible to work up to 300 hours, within the program timeframe, at a rate of \$13.97 per hour. Work schedules will be determined between the mentor and intern.

OTHER

Tell us how you found out about The Keystone Summer Internship Program: _____

**Pennsylvania Historical & Museum Commission
Keystone Summer Internship Program Application (Continued)**

The signature of a faculty member verifies that the applicant is a student in good standing. If the applicant **plans to earn credit** for the internship, the supervising faculty must sign to indicate his/her willingness to supervise the internship. If the student **does not plan to earn credit**, the faculty advisor or other member of the student's major department may sign. If your school program has intern guidelines, please attach a copy.

SIGNATURES

Applicant Signature

Date

Faculty Signature

Date

Faculty Name & Title

E-mail

APPLICATION CHECK LIST

Please make sure to fill out all areas on application.

	Application Form
	Essay
	Most Recent Transcript
	Current Resume
	Letter of Recommendation

(Submit **ONE** copy only)

Application deadline is **Friday, February 14, 2020, by 4:00pm.**

Questions related to the Keystone Internship Program, contact internship coordinator Amy Jukus: ra-phmcinterns@pa.gov

Please return completed form and all support documentation to:

**Internship Program,
Pennsylvania Historical & Museum Commission,
300 North Street, Harrisburg, PA 17120-0024
Or Email to: ra-phmcinterns@pa.gov**