

PENNSYLVANIA HISTORICAL AND MUSEUM COMMISSION
JUNE 16, 2004
MINUTES

A meeting of the Pennsylvania Historical and Museum Commission was held on June 16, 2004, in the Board Room of the State Museum, Harrisburg, Pennsylvania. The following Commissioners were present: Wayne S. Spilove, Chairman; Rhonda R. Cohen, Dr. William A. Cornell, Representative Lawrence Curry, Senator Jane Earll, Dr. Gordon A. Haaland, Robert A. Janosov, Janet S. Klein, Representative Stephen Maitland, Cheryl McClenney-Brooker, Kathleen Pavelko and Teresa Colarusso representing Senator Allyson Schwartz. The following staff were present: Barbara Franco, Anita Blackaby, Jean Cutler, Marilyn Levin, Tina Long, Doreen McCall, Donna Williams and Robert Weible. Marcia Gobrecht represented the Pennsylvania Heritage Society.

I. CALL TO ORDER

Chairman Spilove called the meeting to order at 9:35 a.m. Chairman Spilove welcomed Representative Lawrence Curry as a member to the Commission. Chairman Spilove introduced Chrissy Chagin as his Executive Assistant.

II. APPROVAL OF MINUTES OF MARCH 17, 2004

Chairman Spilove called for a motion to approve the minutes. Dr. Haaland would like the minutes to reflect that he was present for the meeting held on March 17, 2004. On motion by Senator Earll, seconded by Ms. Cohen, minutes were approved with corrections.

III. CHAIRMAN'S REPORT

Chairman Spilove thanked Dr. Haaland for allowing the Commission to hold a 1 ½ day retreat at Gettysburg College to begin the strategic planning process. He thanked Ms. Franco for obtaining consultants from the Bureau of Management Consulting to facilitate the retreat.

Chairman Spilove thanked Cheryl McClenney-Brooker, Kathleen Pavelko and Representative Stephen Maitland for participating on the grants committee. A grants committee meeting was held this morning to inform members on the grants process. The committee would like to simplify the grants process and make recommendations to the Commission at the September meeting.

Chairman Spilove visited the following sites: Fort Mifflin, Gettysburg National Military Park, Fallingwater, the Moravian Smithy in Bethlehem and Cornwall Iron Furnace. He attended the exhibit opening at the Fort Pitt Museum and the Volunteer of the Year Award Program at the Railroad Museum of Pennsylvania.

Chairman Spilove congratulated both Doreen McCall for her appointment as a board trustee to Westminster College and Dr. Mitchell for his appointment as President of Bucknell University.

Chairman Spilove introduced Matthew Schultz, board member of the Pennsylvania Heritage Society.

IV. EXECUTIVE DIRECTOR'S REPORT

Ms. Franco reported on upcoming anniversaries: Lincoln's 200th Birthday in 2009 and the Sesquicentennial of the Civil War in 2011. She will meet with the board of the Civil War and Underground RR Museum in Philadelphia that is planning a new museum; United States Senator Arlen Specter is co-chairing this committee along with Senator John Breaux from Louisiana.

Ms. Franco reported that the web master position will be reassigned to the Executive Office. This position will be responsible for working with a web committee made up of representatives from various Bureaus to maintain an institutional look and feel that is consistent and responsive.

Job postings for Bureau Director for Management Services and Archives and History have been advertised. Ms. Franco will set up two interview panels consisting of staff and members of the Commission and other members of state agencies to assist in the process.

Ms. Franco reported that we are assessing our communication process to make information more accessible both internally and externally. Ms. Franco would like to know what kind of communication Commissioners are current receiving and any suggestions for better ways to receive information to make sure all lines of communication are working well.

The new exhibit, Curiosity Connection, officially opened at the State Museum on May 28th along with the new visitor's entrance. Because funding is on hold, the Commission is plans to amend the contract with Krent/Paffett/Carney, Inc. to create a master plan for the exhibit renewal before undertaking extensive renovations.

V. COURTESY RESOLUTIONS

Chairman Spilove called for a motion to approve courtesy resolutions for the Museum of Anthracite Mining, Geraldine "Jerri" Horner, retired PHMC staff person from Landis Valley Museum; Karen Horvath, retired PHMC staff person from Washington Crossing Historic Park; Raymond Shephard, retired PHMC staff person from Old Economy Village; Bob Barnette, retired PHMC staff person from Washington Crossing Historic Park and Junior Wise, retired PHMC staff person from Ephrata Cloister. On motion by Representative Curry, seconded by Dr. Haaland courtesy resolutions were approved for the Museum of Anthracite Mining, Geraldine "Jerr: Horner, Karen Horvath, Raymond Shephard, Bob Barnette and Junior Wise. (See Attachments a,b,c,d,e,f)

Chairman Spilove called for a motion to approve courtesy resolution for Allen Wenger former Commissioner. On motion by Representative Maitland, seconded by Representative

Curry courtesy resolution was approved for Allen Wenger, former Commissioner. (See Attachment g)

Chairman Spilove called for a motion to approve courtesy resolution for Patricia McKee, retired PHMC staff person from the Bureau of Management Services. On motion by Dr. Cornell, seconded by Representative Maitland courtesy resolution was approved for Patricia McKee, retired PHMC staff person. (See Attachment h)

Chairman Spilove called for a motion to approve courtesy resolutions for outgoing members of the Historic Preservation Board, Richard Webster, Professor of History at West Chester University and Linda Waggoner, Executive Director of Fallingwater. On motion by Ms. Klein, seconded by Mr. Janosov courtesy resolution was approved for Richard Webster and Linda Waggoner outgoing members of the Historic Preservation Board. (See Attachment i)

VI. ACTION ITEMS

a) Grants

1) General Operating Supporting Grants

Chairman Spilove called for a motion to approve the General Operating Support Grants FY 2004-2005. On motion by Ms. Klein, seconded by Mr. Janosov, the General Operating Support Grants were approved. (See Attachment j)

2) History and Museum Project Grants

Chairman Spilove called for a motion to approve the History and Museum Project Grants FY 2004-2005. On motion by Dr. Haaland, seconded by Ms. Klein the History and Museum Project Grants were approved. (See Attachment k)

b, c) Historical Ordinance

Representative Maitland said that a farm in the Borough of Fairfield in his district is within a National Register Historic District. The farm is owned by an elderly woman whose children are interested in developing the farm eventually. The solicitor for the Borough of Fairfield says that the ordinance only covers existing buildings and that any future buildings on the open land are not covered under the ordinance, but the family is concerned about the entire farm being within the District. Rep. Maitland said that he supported the certification of the historic district as long as it would not preclude future development.

Chairman Spilove called for a motion to approve the Request for Certification by the Borough of Fairfield, County of Adams and Request for Certification by the Township of Abington, County of Lackawanna. On motion by Dr. Haaland, seconded by Ms. Pavelko the Request for Certification was approved. (See Attachment l,m)

d) Historic Preservation Board Member Recommendations

Chairman Spilove called for a motion to approve the Historic Preservation Board Member Recommendations for Sandra Lee Rosenberg with Project H.O.M.E. and Charles Hardy III, Professor of History at West Chester University. On motion by Representative Maitland, seconded by Ms. Cohen the Historic Preservation Board Member Recommendations were approved. (See Attachment n).

e) 2004-2005 Schedule of Commission Meetings

Ms. Pavelko asked if there were going to be a special meeting with Pennsylvania Public Television Network and Pennsylvania Council on the Arts in December. Chairman Spilove agreed that we could schedule an additional meeting to attend a joint meeting in Philadelphia.

Chairman Spilove called for a motion to approve the 2004-2005 Schedule of Commission Meetings. On motion by Mr. Janosov, seconded by Dr. Haaland the 2004-2005 Schedule of Commission Meetings were approved. (See Attachment o)

VII. OTHER REPORTS

a) Grants

Ms. McClenney-Brooker reported that the Grants Committee met prior to the Commission meeting. This meeting provided an overview to the committee members of the application review process and grant categories. The committee agreed that now is a good time to review the program to make the application language clearer.

The Committee emphasized that they want to be as helpful as possible and would like to work together with staff to the benefit of the agency.

b) National Register

Ms. Cutler reported on the National Register Nominations that were reviewed at the June 8, 2004 Historic Preservation Board Meeting. There were a total of 17 nominations: #1 Levittown Hall was denied; both #11 Foxburg Country Club and Golf Course #14 Paupack School were tabled.

c) Review of Strategic Plan

Dr. Haaland reported that a 1 ½ day meeting was held at Gettysburg College facilitated by the Bureau of Management Consulting. Results of the meeting were distributed to all PHMC Commissioners and staff.

Ms. Franco described the SWOT analysis that was facilitated by the Bureau of Management Consulting. Of four choices of scenarios--an organization with strengths and opportunities, an organization that had some internal weaknesses that if converted into strengths

could take advantage of opportunities, an organization with strengths but external threats or an organization with internal and external weaknesses--it was agreed that the Commission currently falls under the second scenario. The organization has identified internal weaknesses that if converted into strengths will capitalize on external opportunities.

The Bureau Directors will meet on July 6th for a one day training session with the Bureau of Management Consulting for training to serve as facilitators for their bureau meetings. All bureau meeting will take place over the summer. We will review the information and decide on five goals that we will track over the next three years. Staff members can comment on this process via email in which all comments will be posted anonymously.

We hope to have draft goals to present to the Commission at the September Commission meeting.

VIII. NEW BUSINESS

Ms. Klein suggested that the Commission prepare a resolution for Representative Corrigan in appreciation of his service as a Commissioner. Ms. Klein agreed that she would prepare the resolution for the Commission's approval. Chairman Spilove called for a motion to approve a resolution for Representative Corrigan. On motion by Mr. Janosov, seconded by Dr. Haaland a resolution for Representative Corrigan was approved. (See Attachment p)

IX. OLD BUSINESS

Dr. Cornell suggested that the Strategic Planning Committee review the PHMC Policy Compendium. Ms. Franco agreed that she would review the compendium and report back to the Commission.

X. ADJOURNMENT

Chairman Spilove called for a motion for adjournment. On motion by Mr. Janosov, seconded by Ms. Pavelko motion approved to adjourn the meeting at 11 a.m.