

PENNSYLVANIA HISTORICAL AND MUSEUM COMMISSION
SEPTEMBER 25, 2002
MINUTES

A meeting of the Pennsylvania Historical and Museum Commission was held on September 25, 2002 at the Historical Society of Pennsylvania, Philadelphia, Pennsylvania. The following commissioners were present: Chairman Janet S. Klein, Vice Chairman William A. Cornell; Dr. James Adovasio, Representative Thomas C. Corrigan, Dr. Brian Mitchell; Dr. LeRoy Patrick and Mr. Allen M. Wenger. Dr. John W. Lawrence participated by conference call. The following staff was present: Brent D. Glass, Executive Director; Doreen McCall, Chief Counsel; Anita Blackaby; Jean Cutler; John Robinson; Edith Walsh; Frank Suran; John Wesley and Donna Williams.

I. CALL TO ORDER

Chairman Klein called the meeting to order at 2:00 p.m. Chairman Klein thanked everyone for traveling to Philadelphia for the Commission meeting. Chairman Klein also thanked David Moltke-Hansen, President of the Historical Society of Pennsylvania for his hospitality. Mr. Moltke-Hansen was delighted to have the Pennsylvania Historical and Museum Commission staff and Commissioners at the Historical Society of Pennsylvania. He thanked the Commission for assisting the Society in negotiating an agreement with the Atwater Kent Museum.

Mr. Moltke-Hansen distributed the five year strategic plan that the board of the Historical Society of Pennsylvania had approved for it's merger with the Balch Institute. Mr. Moltke-Hanson announced that this afternoon we will tour some of the highlights of the collections.

Tom Woodward, Chief Operating Office of the Historical Society of Pennsylvania introduced himself and discussed that the Society just completed the move of collections, manuscripts, book library and most of the archival documentation.

At this time, Chairman Klein welcomed Dr. Lawrence who was participating by conference call. Chairman Klein wished him good health and a quick recovery. The Commission is pleased that Dottie Lawrence, wife of Dr. Lawrence will represent him at the Commonwealth Treasure Ceremony at the Philadelphia Museum of Art.

II. APPROVAL OF MINUTES OF JUNE 19, 2002

Chairman Klein asked if there were any additions or corrections to the minutes. There were none. Dr. Cornell moved that the minutes be approved; seconded by Representative Corrigan. The minutes were approved.

III. CHAIRMAN'S REPORT

Chairman Klein congratulated Dr. Adovasio on the publication of his book "The First American's in Pursuit of Archaeology's Greatest Mystery". Dr. Adovasio reported that the book signing at the State Museum of Pennsylvania and ceremony at City Island in Harrisburg on September 24 were very nice.

Dr. Glass commented that many of the Commission staff attended the book signing and lecture. Dr. Glass and Dr. Adovasio attended the opening ceremony at the annual excavation at City Island in Harrisburg. Dr. Adovasio presented Mayor Stephen Reed with a signed copy of his book. Mayor Reed is a passionate advocate of history and very interested in Native American culture.

Dr. Adovasio commented that everyone should visit the reconstructed house that the Bureau of Historic Preservation staff built on City Island. Chairman Klein asked if this was the same structure that was at City Island as last year. Dr. Adovasio said the structure is different, an accurate reconstruction of a typical Monongahela residential structure.

Chairman Klein briefly reviewed the agenda for this afternoon and tomorrow. After the Commission meeting we will tour the Historical Society of Pennsylvania, the Library Company of Philadelphia and the Cassatt House. Tonight we will have dinner in the super box at the Phillies baseball game. On Thursday, September 26 at 10 a.m. there is a breakfast reception at the Philadelphia Museum of Art. The Commonwealth Treasure Award will take place at 11 a.m. and the Commissioners and Senior Staff are invited to lunch in a private dining room at the museum.

IV. STAFF REPORTS

Chairman Klein mentioned the staff reports and asked if there were any comments. Chairman Klein remarked that Gloria Schleicher, Marketing Manager, has left the Commission to take a position as Executive Director of the Pennsylvania Association of Conventions and Visitors Bureau for Pennsylvania.

Mr. Robinson reported the Annual Report will be on the Commission's website. Distribution of the Annual Report will take place in November.

Ms. Blackaby reported that an exhibit would open in January 2003 about Dr. Patrick. This exhibit will explain Dr. Patrick's role as an activist from the civil rights movement and his involvement with the desegregation of swimming pools in Pittsburgh.

V. EXECUTIVE DIRECTOR'S REPORT ON FUTURE ACTIVITIES

Dr. Glass reported that the General Assembly passed and Governor Schweicher signed the budget for FY2002 – 2003. The Commission has a two percent cut from the governor's original proposed budget in February 2002. Compared to our counterparts in other states, Pennsylvania has fared well. The Rainy Day Fund was used this year to balance the budget. The Commission will have to use caution in expenses for wage, seasonal and salary employees. The bureau directors have been diligent in looking at all expenditures and are confident the Commission will stay within the budget. The Commission also experienced a 17% reduction in the Keystone Fund. This will affect the maintenance of historic sites and museums and grants for historic preservation. Next year a 50% reduction in the Keystone Fund is being proposed. In FY 2004 – 2005 the funding level for the Keystone Fund will be restored to 100%.

On September 11, Governor Schweicher held a memorial service on the plaza outside State Museum of Pennsylvania. The weather conditions that day were very high winds. The staff of the State Museum of Pennsylvania stabilized the backdrop for Governor Schweicher and exhibit on the podium to withstand the winds.

On September 22, the Pennsylvania State Archives experienced a flood. Eight employees were called into work at 11:30 p.m. to move archival holdings out of harms way. Dr. Glass would like the Commission to approve a resolution thanking the staff members on both occasions.

Chairman Klein asked Dr. Glass to explain where the flood occurred. Dr. Glass reported that the flood started on the third level. A major rainstorm had occurred and the storm drain that goes through the archives building from the roof backed up and burst.

Dr. Glass reported on the Fort Pitt Museum roof. The responsibility for the problems of the roof are still being debated between the Department of General Services, the manufacturer of the roof materials, the architect and the construction company. Department of General Services has demanded that Fort Pitt Museum get a new roof. The roofing company and manufacturer are not willing to accept responsibility. Dr. Glass would like to Commission to approve a resolution that encourages him to be aggressive as possible in trying to get the department to make this issue a high priority. Representative Corrigan moved that the resolution be approved; seconded by Dr. Mitchell. The following resolution was approved:

09.02.02 The Pennsylvania Historical and Museum Commission encourages Dr. Glass to be as aggressive as possible to encourage the Department of General Services to resolve the problems involved with the roof of Fort Pitt Museum.

The Pennsylvania State Archives received a Save America's Treasure Grant of \$52,000 to preserve 50 documents including 20 Native American Treaties.

Representative Dan Frankel will introduce a bill that would make possible state historic preservation tax credits for commercial properties. This legislation would encourage owners of commercial historic properties to invest and to receive a 20% tax credit. There is a sunset provision of 10 years for this program and a limit per year of \$20 million in tax credits. The Pennsylvania Historical and Museum Commission would certify the appropriateness the plans for rehabilitation.

On a temporary basis, Governor Schweicher has appointed Sam Hayes as his legislative secretary. Secretary Hayes was a former member of the Commission when he was in the General Assembly and is Secretary of Agriculture. Secretary Hayes is very supportive of the Commission's legislative initiatives including the transfer of the bookstore from the Department

of General Services to the Commission. We still have the issue with the Pennsylvania Catholic Conference objecting to the historic designation of religious property.

Another piece of legislation under review is the transfer of several historic sites to local ownership including: Pottsgrove Manor, Montgomery County; Sodom School, Northumberland County; Fort Augusta, Northumberland County; Captains Phillips Ranger Memorial, Bedford County; Searights Tollhouse, Fayette County; Thomas Hughes House, Greene County and Governor's Printz Park, Delaware County. We have reported to the Commission for many years our desire to transfer these properties to local ownership. None of the properties have any state employees. The properties came to the Commission many years ago and are more local in their significance and are better managed on a local level.

Chairman Klein asked if the Commission could start transferring the properties now? Dr. Glass stated that after legislation passes we would have the authorization to transfer ownership. Chairman Klein asked if the Commission is ready to start transferring ownership? Dr. Glass reported that we are.

Dr. Glass reported on the Governor's Bike Tour on October 3 – 4. The tour will pass through Bucks County and finishing in Philadelphia. On October 4th the Governor's Bike Tour will stop at Washington Crossing Historic Park.

Chairman Klein asked where would the tour conclude. Dr. Glass reported that the tour would finish at the Philadelphia Museum of Art.

Dr. Glass reported that he was asked over the summer to be a candidate for the position of Director of the National Museum of American History at the Smithsonian Institution. Dr. Glass has agreed to be a candidate and has been told that he is one of two finalists for the position.

Chairman Klein asked about the strategic planning for Heritage Tourism and programmatic agreement with the Department of Transportation for review of cultural resources. Dr. Glass reported that the strategic plan for Heritage Tourism is a group of state agencies and led by the Pennsylvania Tourism and Lodging Association formerly known as the Pennsylvania Travel Council. This is an outgrowth of the strategic plan that had been developed several years ago to promote heritage tourism in the Commonwealth. It outlines different initiatives that might be pursued over the next several years to enhance and promote Pennsylvania's Heritage attractions.

Chairman Klein asked who is taking over these responsibilities since Ms. Schleicher is no longer with the Commission. Dr. Glass reported that Mr. Robinson is the Commission's representative on the committee.

Dr. Glass reported on the programmatic agreement with the Department of Transportation. Under current practice, the Commission is authorized to review all Federal undertakings in Pennsylvania. These reviews show how the projects would affect cultural, architectural and archaeological resources and if the resources are eligible for or already listed on the National Register of Historic Places. Many of the projects and the most of the spending are by the Federal Highway Administration through the Pennsylvania Department of Transportation. The Pennsylvania Department of Transportation wants to speed up the review process. Secretary Mallory invited Dr. Glass and several staff members to a national meeting in Lexington, Kentucky in June. During this meeting we learned of many initiatives in other states around the country where similar agreements have been worked out between the State Historic Preservation Office and the Department of Transportation. The Commission has agreed to work cooperatively with the Department of Transportation to develop a demonstration project for three

districts within Pennsylvania. The Commission would delegate to the Department of Transportation responsibility for conducting the reviews of projects in-house by their own qualified staff. In exchange the Department of Transportation would give the Commission additional financial resources to conduct heritage education projects in those districts. This heritage education initiative is part of our strategic plan for historic preservation. In addition the Department would provide additional resources for enhancement (bricks and mortar) projects.

Jean Cutler, Dan Deibler and Kurt Carr participated in a three-day workshop facilitated by the Office of Administration with the Department of Transportation last week. A commitment was made to continue to work toward an agreement that would make this delegation of responsibility possible.

Dr. Adovasio commented that in other states where this kind of initiative has started there was a long tradition of collegial relationships between the Department of Transportation and State Historic Preservation Office. This is not the case between the Commission and the Pennsylvania Department of Transportation. While the department has completed a couple of major projects there is a long record of representatives of Bureau of Historic Preservation making sure the department follows up with compliance and federal responsibility. Dr. Adovasio suggests the Commission reduce the number of districts to one.

Chairman Klein asked that if we are accepting funds from PennDOT why not use those funds to hire competent staff within our own agency.

Dr. Glass reported that the Commission is trying to demonstrate a different approach to transportation planning in terms of environmental review. Dr. Glass is not convinced that the amount of time we are spending reviewing federal agencies results in preservation of resources. The Commission has never had the financial resources to function as an education agency about

the heritage of Pennsylvania. This issue was addressed in the historic preservation strategic plan from all the public meetings that were held around the state. This proposed programmatic agreement is a demonstration project with a three-year time limit. If at any time during the three-year time limit we feel that the performance is not acceptable, the Commission can end the agreement.

Dr. Adovasio agreed that the Bureau for Historic Preservation has spent an enormous amount of time on these projects. When the Bureau receives the reports from the Department of Transportation they have to spend their time explaining to the Department how to fix the report or the Bureau staff would have to make repeated visits to these projects so that they can at least bring them up to a minimal level of acceptability. The Commission's efforts to make the reports from Department of Transportation acceptable have proven to be frustrating to everyone. Dr. Adovasio does not believe this project will fix the problems.

Chairman Klein asked if Dr. Adovasio could attend the meetings. Dr. Adovasio reported that both Dr. Glass and Ms. Cutler have kept Dr. Adovasio up to date on the project. Dr. Adovasio asked if the verbiage of the agreement has been worked out. Ms. Cutler reported that there is a meeting this Friday {September 27} with the facilitator and Penndot. At that time, the drafting would be contracted out to a cultural resources management firm. Then there would be a period of time where the draft agreement would have to go out for public comment, which will take a considerable amount of time.

Dr. Glass suggested to Deputy Secretary Mike Ryan that he attend the Commission meeting in October. Dr. Glass believes it would be helpful to the Commission if Mr. Ryan attends the Commission meeting.

VI. FINANCIAL REPORT

Chairman Klein then moved on to the financial report and asked for any questions. There were no comments or questions. She stated that the report would be filed.

VII. COMMITTEE REPORTS

A. Historic Preservation Board

Chairman Klein announced that David Schuyler, Chairman of the Historic Preservation Board could not be with us today. Ms. Cutler reported that the Historic Preservation Board met on September 10th. A list was distributed of the twelve buildings and places that were considered for listing on the National Register of Historic Places. (Attachment A) Ms. Cutler reported on the Little League Baseball, Authentic Birth Site was not approved because of insufficient documentation to support the significance of the site. The Globe Knitting Mills was approved with changes that the board recommended and the Jefferson Elementary School was tabled because as a school they did not feel the documentation that was provided adequately demonstrated the significance of the school. The others will be submitted to Washington.

B. Commonwealth Treasure Committee

Dr. Lawrence reported that everything for the Commonwealth Treasure Program was set up for tomorrow morning and that Governor Schweiker would attend. Ms. Walsh commented that she and Mr. Robinson attended a meeting earlier this morning at the Pennsylvania Museum of Art. Nametags will be available for everyone who is attending the ceremony. The breakfast reception will be held from 10a.m. to 11a.m. Afterwards everyone will gather at the great stair hall. Reserved seating has been provided for the Commissioners and VIP's. At the end of the

ceremony tours will be conducted with docents in the galleries. After the tour a lunch will be provided for Commissioners, Senior Staff and Art Museum guests.

Dr. Glass announced that Ms. Walsh would be taking on a new assignment starting October 1 as the Grants Manager within the Bureau for Historic Preservation for the General Operating Support Grants and for Heritage Education projects. Ms. Walsh will continue to work on the Commonwealth Treasure Program.

C. Grants Committee

Chairman Klein thanked the Grants Committee for all their work this past summer. At the June Commission Meeting we approved the spending plan that was presented and approved the rankings of applicants in all the categories and project grants. In today's mailing packet everyone should have received a full list of applicants for General Operating Support Grants for museums. Chairman Klein thanked Dr. Adovasio, Dr. Cornell, and Mr. Wenger including staff who worked on putting together the General Operating Support Grants for museums.

Chairman Klein reviewed the list of General Operating Support Grants for Museum FY 2002-2003 the ranked museums 1 – 3 received 75%; 4 – 13 received 55%; 14 – 20 received 35%; 21 – 27 received 10% of their request. All the General Operating Support for Official County Historical Society requests was funded in full, which are matched by the county government. The Committee also reviewed recommendations from the staff for two statewide grants: Ronald H. Brown Charter School, a Living History Regional Conference about African American Soldiers from the Civil War. The recommendation is for \$2,000. The second statewide grant: a collaborative meeting of the Annual Conference of the Furniture Society. The recommendation is for \$3,000. Chairman Klein called for a motion to accept the recommendation for the two statewide grants. Dr. Adovasio moved to accept the

recommendation, Dr. Patrick seconded. Motion approved to accept the statewide grants for the Living History Regional Conference and the Annual Conference of the Furniture Society. (Attachment B)

Chairman Klein reported on the Keystone Grant for Meadowcroft Rockshelter for making the Meadowcroft Rockshelter accessible to visitors. The recommendation is for \$13,000. Chairman Klein asked if there were any comments, questions or a motion to approve. Dr. Adovasio commented that there is now a staircase that blends into the hillside that is very accessible. Chairman Klein called for a motion for the approval of the Keystone Historic Preservation Grant for Meadowcroft Rockshelter Public Access. Mr. Wenger moved to accept the recommendation, Representative Corrigan seconded. Motion approved to accept the Keystone Historic Preservation Grant Meadowcroft Rockshelter Public Access Development. (Attachment C)

Chairman Klein announced that the two Keystone Historic Preservation Grant Panel met in August and thanked Ms. Fitting and Dr. Adovasio for chairing those panels. A list was distributed to the Commission of ranked applications. The grants committee recommends approval of the ranked order. The total number of grants recommended for funding is 30. Dr. Glass reported that the Commission has \$2,100,000 available including funds that were returned from this past year for projects that were not carried out.

Chairman Klein called for a motion to approve the Keystone Historic Preservation Grant Program 2002-2003. Dr. Cornell move to accept the recommendation. Dr. Patrick seconded. Dr. Mitchell abstained from voting. Motion approved to accept the Keystone Historic Preservation Grant Program 2002-2003. (Attachment D)

D. Annual Work Plan Review Committee

Chairman Klein reported that the Annual Work Plan Review Committee has met several times and made a number of revisions. Chairman Klein thanked Dr. Lawrence, Dr. Cornell, Dr. Patrick and Ms. Kolb for their suggestions. Everyone should have received in his or her packet a list of completed and discontinued work with an explanation. Chairman Kline noted a correction to the Day-to-Day Responsibilities "FY2000-2001" should read "FY 2002-2003". Chairman Kline reported on a few corrections to the Annual Work Plan.

Dr. Glass said that everyone's changes would be included in the final version on the Annual Work Plan.

E. Historical Marker Committee

Chairman Klein reported that Representative Maitland could not be with us today and that he had not received the minutes from the July 8th committee meeting of the Historical Marker Committee or the Policy and Procedures discussions. Representative Maitland suggests that we vote on the Historical Marker Nominations. Mr. Suran reported that the Marker Review Panel met and reviewed the submissions for historical markers. The Committee is asking the Commission for approval of several Historic Marker Nominations. Dr. Cornell moved that we approve the Historical Marker Nominations. Dr. Adovasio seconded. Motion approved to accept the Historic Marker Nominations. (Attachment E)

F. Budget and Finance Committee

Dr. Glass gave an overview of the concerns with the budget for the upcoming year. Chairman Klein commented on the program guidelines from the budget office provides a 2 ½% salary increase and an overall 5% reduction. Chairman Klein remarked that with the combination of the two it appears to give the Commission less money. Dr. Glass reported that

there are mandated salary increases for staff that are greater than the amount of money we are allowed to request. The net result is we will have a reduction in the Commission's budget.

Chairman Klein reported that the Commission is requesting 2% increase in maintenance, museum assistance grants and in the line item for non-preferred appropriations. Dr. Glass reported that the non-preferred appropriations are for the nine museums around the Commonwealth that received special appropriations from the General Assembly.

Chairman Klein noted a decrease in the Federal Funds from \$2,695,000 to \$2,059,000. Dr. Glass reported that the decrease reflects one time grants that the Commission received from Federal Agencies that the Commission does not anticipate receiving this year. The amount of Federal money can fluctuate depending on individual initiatives.

Chairman Klein reported that the Capital Budget requests are to be submitted sometime in November.

G. HARB/CLG Advisory Committee

Ms. Cutler reported on two requests for certification by the City of Columbia and Borough of Tamaqua. Ms. Cutler shared with the Commission some comments from Michel Lefevre, the staff person who is responsible for providing technical assistance to local communities when they are developing their local historic ordinances.

Dr. Cornell moved that the Commission approve the requests for certification for the City of Columbia and Borough of Tamaqua. Mr. Wenger seconded the motion. Motion approved for the requests for certification for the City of Columbia and Borough of Tamaqua. (Attachment F)

Ms. Cutler announced that Roger Weaver a historic architect from Meadville, Pennsylvania is the Commission's newest member of the HARB/CLG Advisory Board.

VIII. COURTESY RESOLUTIONS

Dr. Glass called for a motion to approve a courtesy resolution for Gloria Schleicher, Marketing Manager of the Pennsylvania Historical and Museum Commission. Motioned by Dr. Cornell; seconded by Dr. Mitchell. Motion approved. The following resolution was approved:

09.02.02 **WHEREAS**, Gloria Schleicher made major contributions over five years of service as the Marketing Manager for the Pennsylvania Historical and Museum Commission; and

WHEREAS, Gloria developed new programs and initiatives including matching marketing grants, a pouring rights agreement, a Pennsylvania Trail of History (trademark) telephone calling card, a new Pennsylvania Trail of History brochure and an economic and education impact study of the Pennsylvania Trail of History; and

WHEREAS, Gloria built strong partnerships and alliances with state and federal agencies and with private organizations most notably in the production of the History and Heritage section of the state visitor guide; the successful NIAGARA 2000 campaign; the railroaders pass program; and the Pennsylvania Heritage Tourism Initiative; and

WHEREAS, Gloria ably represented the Commission and numerous task forces, committees, and special events planning such as the annual state tourism day program and the Cultural Heritage Committee; and

WHEREAS, Gloria's spirit and enthusiasm for marketing the history of the Commonwealth inspired her colleagues and raised awareness of the value of history and heritage throughout the state; and

WHEREAS, Gloria has accepted a new position with the Pennsylvania Tourism and Lodging Association where she will be an important advocate and leader in the promotion of tourism and tourism organizations throughout the Commonwealth;

NOW, THEREFORE, BE IT RESOLVED, that the Pennsylvania Historical and Museum Commission extends its sincere appreciation to Gloria Schleicher for her five years of service and for her many contributions to the Commission and offers our best wishes for continued success in her new assignments.

IX. STATUS REPORTS

A. Policy/Procedures Manual Update

Chairman Klein announced that she and Dr. Glass are still working on the Policy and Procedures Manual.

B. Unaffiliated Cultural Remains

Dr. Adovasio reported that one meeting was held. The proposed federal regulations for unaffiliated remains have not been published as of yet. It will take 90 days to respond to those when published.

C. ExplorePAHistory.com and Teacher Academics

Dr. Glass reported that over the summer the Commission held five teacher academies sponsored by a Teach America History grant from the U.S. Department of Education at Drake Well Museum, Bushy Run Battlefield, Pennsbury Manor, Ephrata Cloister and the Anthracite Museum. The academies were designed to allow teachers to advise the Commission on the educational curriculum material that will be placed on the explorepahistory.com website. The development of 11 major themes that will be featured on the website was also discussed.

Chairman Klein mentioned that an article was featured in the Philadelphia Inquirer regarding the explorepahistory.com project.

X. UNFINISHED BUSINESS

A. Archaeological Guidelines

Chairman Klein asked if there were any comments about the Archaeological Guidelines. Dr. Adovasio commented that he was pleased with the guidelines. Dr. Glass reported that the guidelines would be circulated to Commissioners. (Attachment G)

B. Publications

Dr. Glass reported that the Pennsylvania History in Outline is PHMC's first Book on Demand.

C. Donor Recognition and Naming of Facilities

Dr. Glass reported that Beth Hager of the State Museum of Pennsylvania has taken responsibility to develop sample donor recognition guidelines that will be presented to the Commission after review by a subcommittee that includes Chairman Klein, Ms. Kolb, Ms. Fitting, Dr. Mitchell and Mr. Wenger.

XI. NEW BUSINESS

Chairman Klein asked if there were any new business. Mr. Wenger mentioned his appreciation to the staff at Landis Valley Museum for their professionalism in handling the Rendell/Fisher Campaign.

Representative Corrigan would like to recognize Representative Paul Clymer for his strong support for funding the renovation of the State Museum and Archives Complex.

XII. ANNOUNCEMENTS

Chairman Klein asked if there were any announcements. There were none.

XIII. ADJOURNMENT

Chairman Klein announced that the Commission would have a brief tour of the Historical Society of Pennsylvania, the Library Company and the Cassatt House. It was moved and seconded to adjourn at 4:05 p.m.